


CITY OF DE PERE  
RECEIVED

	<b>CITY OF DE PERE</b> SFP 1 5 PAID	<b>Fee:</b> \$ 350.00
	<b>APPLICATION FOR ZONING DEPT.</b> <b>SITE PLAN REVIEW</b>	<b>Receipt #:</b> 185973
		<b>Date:</b> 9-15-23

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information			
Applicant Name (Ind., Org. or Entity) <i>Creekside Christian Montessori</i>	Authorized Representative <i>Thomas Barrett</i>	Title <i>Vice President</i>	
Mailing Address <i>784 Scheuring Rd</i>	City <i>De Pere</i>	State <i>WI</i>	ZIP Code <i>54115</i>
Email Address <i>tom@creeksidepropertymanagement.com</i>	Phone Number (incl. area code) <i>(920) 621-9866</i>	Fax Number (incl. area code) <i>(920) 347-0890</i>	
SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)			
Name (Ind. Org. or Entity) <i>(SAME)</i>	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	
SECTION 3: Project or Site Location			
Project Address/Description <i>421 Lawrence Drive, DePere WI</i>		Parcel No. <i>WD-DO209-1</i> <i>WD-DO209</i>	
SECTION 4: Project Information			
Existing Zoning:	<i>G2 - Commercial</i>		
Present Use of Parcel:	<i>Business</i>		
Proposed Use of Parcel:	<i>School</i>		
Estimated Start Date:	<i>July 1, 2023</i>	Estimated Completion Date:	<i>Oct, 2023</i>
Please submit 1 hard copy 24x36, 1 hard copy 11x17 and 1 PDF copy of the submittal.			
SECTION 5: Certification and Permission			
<p><b>Certification:</b> I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.</p> <p><b>Permission:</b> I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.</p>			
Name of Owner/Authorized Representative (please print) <i>Thomas Barrett</i>	Title <i>Vice President</i>	Phone Number <i>(920) 621-9866</i>	
Signature of Applicant <i>Thomas Barrett</i>		Date Signed <i>9/15/23</i>	
TO BE COMPLETED BY CITY STAFF			
CSM Review authorized by the De Pere Municipal Code, Chapter 46.			

# CITY OF DE PERE

335 South Broadway, De Pere, WI 54115 | [www.de-pere.org](http://www.de-pere.org)



September 27, 2023

Thomas Barrett, Vice President  
Creekside Christian Montessori  
784 Scheuring RD  
De Pere, WI 54115

RE: Site Plan Review for the Creekside Christian Montessori Fence Addition at 421 Lawrence DR  
(Parcel WD-D0209, WD-D0209-1)

Dear Thomas:

Thank you for the site plan application for the Creekside Christian Montessori Fence Addition at 421 Lawrence DR. The City of De Pere staff reviewed the site plan on September 27, 2023, and recommended approval with the following conditions that need to be addressed prior to requesting occupancy permits:

- Parcels WD-D0209 and WD-D0209-1 need to be combined. Without completing this task, fences may need to be redesigned to be separated at the property line between the two parcels. Please reach out to Development services staff as there may be options for city staff to make a combination request to Brown County on behalf of the property owner.
- Sheet L.1: The use of cedar materials is not permitted for refuse and recyclable materials storage areas. Building matching materials and colors are required (including composite wood) per Zoning Ordinance 14-94(2)(d). Update the text on the graphic (upper right) and in the detail (lower right) to identify a permitted material.

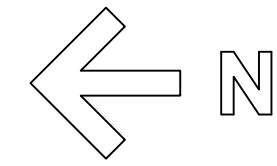
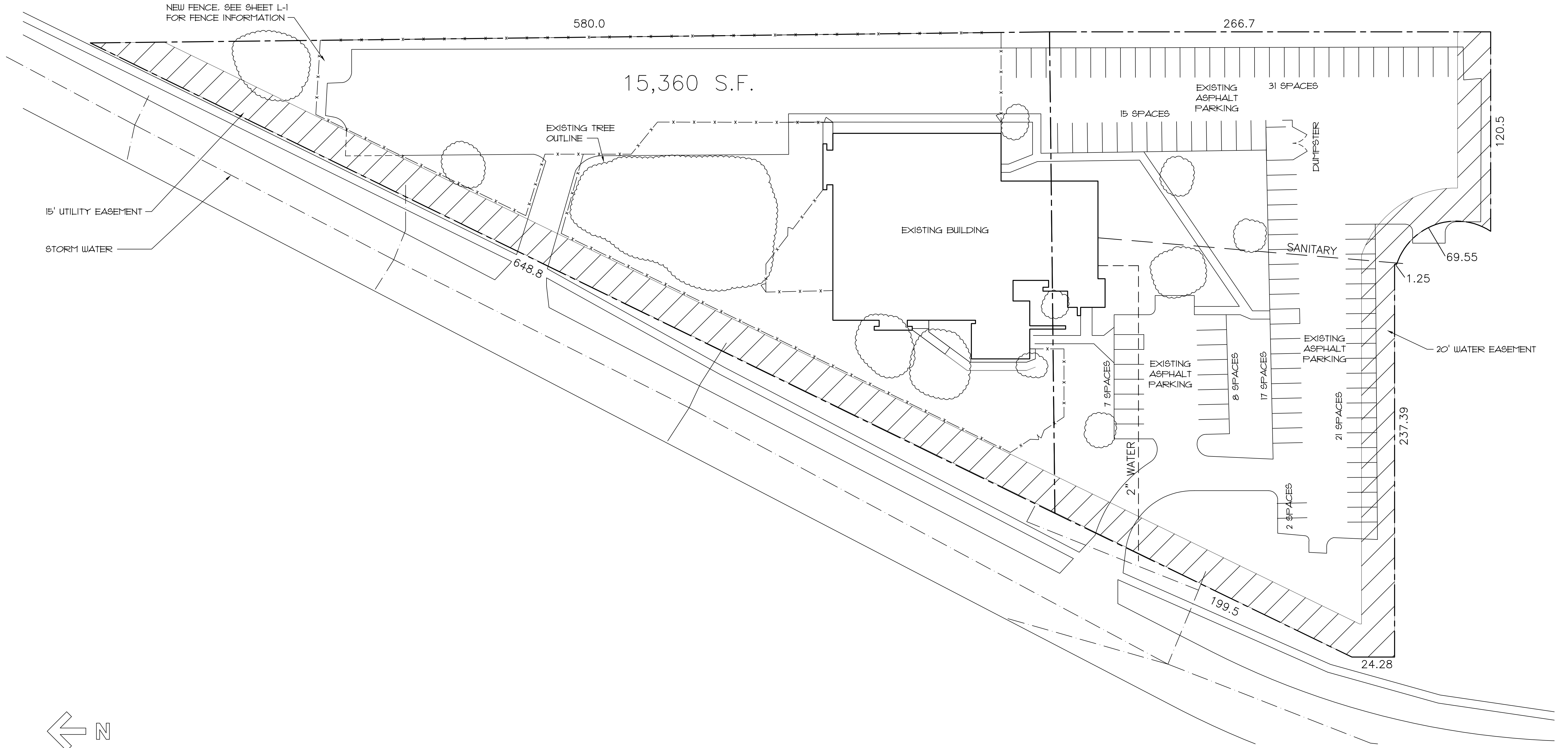
You may now proceed to the Inspection Division to begin the process of obtaining permits. Should you have any questions regarding the decision or require further information, feel free to contact me at 339-4043 or [pschleinz@deperewi.gov](mailto:pschleinz@deperewi.gov).

Sincerely,

A handwritten signature in black ink that reads "Peter Schleinz". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Peter Schleinz  
Senior Planner | Zoning Administrator

cc: Daniel J. Lindstrom, AICP, Development Services Director  
Dennis Jensen, Senior Building Inspector



1 SITE PLAN  
1" = 30'

**NOTE:**  
SEE SHEET L-1 FOR  
INFORMATION ON FENCING



TOTAL SITE AREA: 161,629 S.F.  
 IMPERVIOUS AREAS:  
 BUILDING: 16,882  
 PARKING/DRIVE: 67,279  
 SIDEWALKS: 3,308  
 TOTAL IMPERVIOUS SURFACE: 87,469  
 PARKING PROVIDED: 101 SPACES  
 STAFF WILL USE: 14 SPACES

PROJECT: CREEKSIDE CHRISTIAN MONTESSORI  
 421 LAURENCE DRIVE  
 DE PERE, WI 54115

OWNER: LISA BARRETT  
 CREEKSIDE CHRISTIAN MONTESSORI INC.  
 784 SCHEURING ROAD  
 DE PERE, WI 54115

ARCHITECT: ARCHITECTS GROUP LIMITED  
 1825 SOUTH WEBSTER AVE.  
 GREEN BAY, WI 54303  
 ATTN: DAVID JOHNSON

LANDSCAPE ARCHITECT:  
 JEREMY J. KOX LANDSCAPE ARCHITECTURE LLC  
 FOX CROSSING, WI  
 ATTN: JEREMY KOX

ARCHITECTS GROUP LIMITED  
 1825 South Webster Avenue Suite 202  
 Green Bay, Wisconsin 54301  
 www.aglb.com  
 920-432-1232



0.1

SITE PLAN

DATE: 09-26-23  
 REVISED:  
 JOB NO.: 2023-05  
 DRAWN BY: DJB

SET TYPE:  
 PRELIMINARY  
 FINAL REVIEW  
 BID DOCUMENT

CREEKSIDE CHRISTIAN MONTESSORI SCHOOL  
 421 LAURENCE  
 DE PERE, WISCONSIN



