

CITY OF DE PERE MEMO



To: Interested Parties
From: Development Services Director
Date: Nov 25, 2024

RE: **Question Responses:**
**REQUEST FOR PROPOSALS CONSULTING SERVICES: Architecture and Engineering Design Services
Public Parking Garage**

**REQUEST FOR PROPOSALS CONSULTING SERVICES: Construction Manager at Risk (CMaR) Public
Parking Garage**

Question 1: Would the City consider contracting directly with the geotechnical engineer with the A/E assisting with RFP and selection?

City Response: The City's preference, due to timing, is to have a geotechnical engineer as part of the project team.

Question 2: May the A/E Team provide exhibits on PDF pages sized 11x17 for consideration as part of our submission?

City Response: Yes, but please note that members of the selection committee may print the entire document 8.5"x11", so some details may be lost in that situation.

Question 3: In section 7. Insurance and Legal Responsibilities: List the names and addresses of the insurance companies that have written commercial liability insurance policies for your organization and the projects listed in the experience section of this RFP during the past three (3) years. Joint ventures should list the insurers for the company or person expected to be the major owner of the joint venture. Can you please clarify what policies are specifically being referred to?

City Response: The policies referred to include commercial general liability (CGL) insurance that also involve umbrella, professional liability/errors and omissions, dishonesty/fraud, and copyright infringement coverages, all under either claims-made or occurrence policies.

Question 4: In this section of the RFP: 7. Insurance and Legal Responsibilities Has any insurance company paid on behalf of the persons or organizations covered? If so, indicate names and addresses of insurance companies, particulars of payment, and date(s). How far back in time would you like this information for?

City Response: Please provide this information for the past five (5) years.

Question 5: I would like to confirm if design of the garage will be handled by Eppstein Uhen Architects or whether the city will retain a different consultant.

City Response: No, the City issued a concurrent RFP for design services. The appendix included an attachment retendering from EUA, a representative development sample provided by the developed private land. That does not preclude EUA from submitting a proposal for design services.