



De Pere Home Improvement Loan

APPLICATION FORM

Please review and complete the following application for the Home Improvement Loan to become eligible for a home rehabilitation loan.

Application Number (office use only) _____

Date: _____

Applicant Information

Name of applicant: _____

Address: _____ Phone: _____

Email: _____ Phone: _____

Name and address of employer: _____

Employer contact person: _____

Business phone: _____ Number of years at this job: _____

Co-Applicant Information

Name of applicant: _____

Address: _____ Phone: _____

Email: _____ Phone: _____

Name and address of employer: _____

Employer contact person: _____

Business phone: _____ Number of years at this job: _____

Other Applicant Information (if applicable)

Household size: _____

How long have you lived at your current residence? _____

Do you rent or own your current residence? _____

Have you purchased a home before? Yes _____ No _____

If yes, how long ago? _____

Household Income from prior-year tax return _____

Will your total housing costs (i.e. mortgage principal, interest, property taxes, insurance, etc.) following the proposed improvements be less than 30% of your household income¹?

(You must answer yes and verify to be eligible to participate in this program.) Yes _____ No _____

Monthly Mortgage (P&I) Primary: _____

Property Taxes (prorated 12 months): _____

Insurance (prorated 12 months): _____

Utilities – Electric/Gas (prorated 12 months): _____

Utilities – Water (prorated 12 months): _____

¹ If necessary, the City of De Pere may request documentation to verify income and housing costs.

Property Where Improvements Will be Made

Address: _____

Number of bedrooms: _____ Age of home/structure: _____

Are you purchasing this home/structure, or do you currently reside there?

_____ Currently reside in this housing structure

Are there existing mortgages on the property? Yes _____ No _____

(if yes, you must provide documentation showing a loan-to-value less than 90%)

_____ Purchasing this housing structure (if yes, see below)

If purchasing, please complete the following information:

Offered purchase price: \$ _____ Amount of down payment: \$ _____

Realtor name and company: _____ Phone: _____

Do you have an accepted offer to purchase? _____

Primary lender name and address: _____

Primary lender contact person: _____ Phone: _____

Improvement Description

All applicants - please use the space below to describe the home upgrades that you propose to make should you receive program loan funds. Please note that funds may only be used for improvements made on the primary housing structure and not any accessory structures on a particular lot. Please attach any concept drawings or pictures as necessary.

Total cost of improvements: \$ _____

Amount of loan you are seeking*: \$ _____

*The maximum is \$50,000.

Certification

I hereby certify that to the best of my knowledge and belief, the content of the application is true and correct. I/we consent to the disclosure of such information for purposes of verification related to my/our application for financial assistance. I/we understand that giving false information on this application will result in disqualification from the home improvement program.

Signature of applicant: _____ Date: _____

Signature of co-applicant: _____ Date: _____