



De Pere Parks, Recreation & Forestry Department

Recreation Scholarship Program

Financial Assistance

Purpose:

- The Recreation Scholarship Program has been established to provide residents in the City of De Pere the opportunity to participate in recreation programs offered by the Parks, Recreation & Forestry Department, regardless of financial status.

Definitions:

“Family/Household” means all persons currently residing at the same address in the City of De Pere who are directly related (mother, father, son, daughter), are legal dependents of the applicant or are foster children.

“Resident” means any person who lives within the corporate limits of De Pere. Persons who own property in De Pere but live outside De Pere are not residents.

“Youth” means age 17 and younger.

“Hardship” for the purpose of this scholarship program means the family is unable to financially support/fund the program due to loss of employment, serious or chronic medical condition that prevents steady employment, major event or crisis impacting household income, or lacks sufficient means to cover full program costs.

Availability:

- Scholarships are available for:
 - Instructional programs
 - Special events
 - Pool passes
 - Summer playgrounds
 - Kidz Zone before/after school program
 - Summer day camp program
 - Sports programs & leagues
 - .. Player fees for adult leagues
 - City co-sponsored youth leagues:
 - .. De Pere Youth Baseball
 - .. De Pere Youth Hockey Association
 - .. De Pere Rapides Youth Soccer
 - .. De Pere Girls Softball Association
- Scholarships are not available for participation in field trips, costumes or supplies, replacement pool passes nor programs offered through another agency.
- Scholarships are awarded on a first come, first served basis, and will be awarded only as long as there are available funds and are within the guidelines established.
- A family may receive a maximum of \$100 per individual per year, and an additional \$130 per year for family related activities/events.
- Scholarships will provide a maximum of 50% of the league participation fee for any individual requesting assistance for a league ran by De Pere Baseball, De Pere Youth Hockey, De Pere Rapides Youth Soccer, and/or De Pere Girls Softball Association.
- Scholarships may be offered to eligible families as part of City of De Pere sponsored holiday giving programs.

Eligibility:

- Scholarships are available based upon the applicant's household income or when an applicant can demonstrate a financial hardship. Household income will be compared to the De Pere School Districts National Lunch Program income scale in determining eligibility for a scholarship.
- Applications and recipients must be residents of the City of De Pere.

Application Process:

- Residents may apply by completing the Recreation Scholarship Program Application form signed by an adult member of the household. The applicant must include a copy of **one of the following**:
 1. Most recent federal income tax return;
 2. Brown County Social Services form showing current food stamp or AFDC eligibility;
 3. Proof of eligibility for free school lunch in any De Pere school district; or
 4. Written description of hardship; hardship cases will be reviewed and may be explained in writing on the application or attached on a separate piece of paper (written or typed). Hardship referrals may be accepted from the applicant or other individuals or social services agencies on applicant's behalf.
- Hardship cases will be reviewed on an individual basis.
- You must also include a Program Registration Form, leaving the payment portion blank. (Can be found at www.deperewi.gov and search "Program Registration Form")

Registration Process:

- Applicants awarded a scholarship will be provided directions in how to register for their program of interest.
- Enrollment into a program is contingent on program availability at the time of the applicant registering.
- Scholarships may not be awarded for the full program cost. Scholarship recipients will be required to pay the costs of the program not covered by the scholarship before program registration will be processed.

Selection Process:

- The Director of Parks, Recreation & Forestry or designee will review applications and make scholarship determinations within a 7-10 day time frame.
- Scholarship applications will not be reviewed or approved in person or at time of application.
- Applicants will be notified by mail of their funding status.
- Application and financial information will be kept confidential to the extent permitted by law.
- Mail or drop off application to:

De Pere Parks, Recreation & Forestry
925 S. Sixth Street
De Pere, WI 54115
- For questions call the Parks, Recreation & Forestry Department at 920-339-4065 or the Community Center at 920-339-4097.



RECREATION SCHOLARSHIP PROGRAM APPLICATION FORM [Financial Assistance Program]

Please thoroughly read all sections of the Scholarship Program's details before applying

CONTACT INFORMATION:

LAST Name: _____ FIRST Name: _____

Address: _____ City: _____ Zip: _____

Phone: (home) _____ (cell) _____ (work) _____

Children: *(Number of children, 17 & under, living in household)* _____ Adults: *(Number of adults, 18 & over, living in household)* _____

EMPLOYMENT:

Are you currently employed? Yes No

Is your spouse / partner currently employed? Yes No

Employer: _____ Employer: _____

Address: _____ Address: _____

Occupation: _____ Occupation: _____

Monthly Household Income: *(Include all sources of all income.)* _____

ATTACH VERIFICATION OF ONE OF THE FOLLOWING:

Federal Income Tax Return Participation in Free Lunch Program Brown County food stamp or AFDC eligible

Financial Hardship Description *(or attach separate sheet)*: _____

PROGRAM REQUESTS: See department brochure or www.deperewi.gov *(Please attach completed registration form.)*

I hereby verify that the information stated on this application is true and correct.

APPLICANT'S SIGNATURE: *(18 years or over)* _____ **DATE:** _____

**Mail or drop off form to:
De Pere Parks, Recreation & Forestry, 925 S. Sixth Street, De Pere, WI 54115**

<i>FOR OFFICE USE ONLY</i>		
Activity Approved:	Staff Approval:	Date:
Amount to be paid by participant:	Comments:	
Amount of scholarship award:	Date Participant is notified:	By: